STEP 1:

Select the "Print" button at the top right of the report on the portal or press CTRL + P to bring up the Print menu.

Results Insights	
Gut Score™	🔒 Print

STEP 2:

Select your Print Destination (or save as PDF, if preferred) from the printer options.

	Printer		
STEP 2	HP ENVY 4500 series	\sim	
	Save as PDF	^	
	Adobe PDF		
	Ready		
	OneNote (Desktop) Ready		
	Microsoft XPS Document Writer Ready		
	Microsoft Print to PDF	-	
	Color		
Se th	elect More Settings f e printer options. Print Total: 7 sheets of paper	rom ?	
	Printer		
	HP ENVY 4500 series	\sim	
	Copies		
	1		
	Pages		
	O All		
	e.g. 1-5, 8, 11-13		ст
	Color		51
	Color	\sim	
	Print on both sides		
	Print on one side	~	ST
STEP 3	More settings 🗸		
	Print using system dialog (Ctrl+Shift+P)		
	Troubleshoot printer issues		

STEP 4:

Scroll down to Options and ensure that both the Headers and Footers & Background Graphics check boxes are selected.

STEP 5:

Select the Print button to either Print/Save as PDF.

	Print Total: 7 sheets of paper	?
	Color	
	Color	~
	Print on both sides	
	Print on one side	~
	Fewer settings A	- 1
	Paper size	
	Letter	~
	Scale (%)	
	100	
	Pages per sheet	
	1	~
	Margins	
	Default	~
	Options	
РΛ	Headers and footers	
	 Background graphics 	
	Print using system dialog (Ctrl+Shift+P)	
	iroubleshoot printer issues	
P 5	Print Cance	I.

Scroll to next page for Mac instructions.

STEP 1:

Select the "Print" button at the top right of the report on the portal

Results Insights		
	Gut Score™	- Print

STEP 2:

Select your Print Destination (or save as PDF, if preferred) from the printer options.

STEP 3:

Scroll down to Options and ensure that both the Headers and Footers & Background Graphics check boxes are selected.

STEP 4:

Select the Print button to either Print/Save as PDF.

Print	12 sheets of paper	
Destination	🖶 HP Laserjet MFP M22 👻	STEP 2
Pages	All	
Copies	1	Print 7 pages
More settings	^	Destination Save as PDF STEP 2
		Pages All 👻
Paper size	Letter 👻	Pages per sheet 1
Pages per sheet	1 ~	Margins Minimum 🔻
		Options V Headers and footers
Margins	Minimum 👻	Z Background graphics
Scale	Custom 👻	Print using system dialog (\#P)
	96	Open PDF in Preview
Two-sided	Print on both sides	
Options	Headers and footers	STEP 3
	Background graphics	
	Cancel Print	STEP 4

